

Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:

RECEIVED
SECRETARY OF THE SENATE
PUBLIC RECORDS

Post-Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

2022 JUN 17 AM 11:23

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

☒ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**

☒ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Security Studies Program (SSP), Massachusetts Institute of Technology (MIT)

Private Sponsor(s) (list all):

Travel date(s): 4/20/22-4/22/22

Name of accompanying family member (if any): N/A

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	\$194.60	\$259.00	\$229.28	\$34.00 (travel agent and flight change fees)
<input checked="" type="checkbox"/> Actual Amount				

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate				
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. *See Senate Rule 35.2(c)(6).* (Attach additional pages if necessary.): See attached agenda

5/18/22

(Date)

Audra Kinney

(Printed name of traveler)

Audra Kinney

(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

5/18/22

(Date)

Pat Doomey

(Signature of Supervising Senator/Officer)

Date/Time Stamp:

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Audra Kinney

Employing Office/Committee: Sen. Pat Toomey

Private Sponsor(s) (list all): Massachusetts Institute of Technology (MIT) Security Studies Program

Travel date(s): April 20 - April 22

*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*

Destination(s): Lexington, MA & Cambridge, MA

Explain how this trip is specifically connected to the traveler's official or representational duties:

In my role as military legislative assistant, I lead our office policy on national security issues. I write legislation and speeches, provide high-level briefings to my boss, interact with agency and international counterparts, and closely track developments in the foreign policy and national security space. The discussion topics and planned trip activities cover issues across my portfolio and will give me a better understanding of how to formulate policy based on a rapidly changing global environment. It will also enable me to learn bipartisan areas of agreement on foreign and defense policy and provide opportunities for potential collaboration.

Name of accompanying family member (if any): _____

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

3-21-22
(Date)

Audra Kinney
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Pat Toomey hereby authorize Audra Kinney
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

3/21/22
(Date)

Pat Toomey
(Signature of Supervising Senator/Officer)

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): Security Studies Program (SSP, Massachusetts Institute of Technology (MIT))
2. Description of the trip: Educational seminar over 3 days for Congressional and Executive Branch Staff on defense and foreign policy issues by faculty and a briefing on technology issues at MIT Lincoln Lab.
3. Dates of travel: April 20 - 22, 2022
4. Place of travel: Cambridge, MA and Lexington, MA
5. Name and title of Senate invitees: TBD Please see attached
6. I *certify* that the trip fits one of the following categories:
☐ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
– OR –
☒ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
– AND –
☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
– AND –
☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. USE ONLY IF YOU CHECKED QUESTION 6(B)

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

- ☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

- ☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

– OR –

- ☒ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. USE ONLY IF YOU CHECKED QUESTION 9(B)

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

The MIT Security Studies Program's role in this trip is to plan and execute all aspects of the trip.

MIT faculty create the agenda and topics, ensuring that the topics are relevant to the current events as they relate to the U.S. foreign policy and defense interests for the staffers.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

MIT is a major non-profit research university with a mission focus of education and research. MIT sponsors this trip as a public service to educate staff in important public policy areas.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

MIT Security Studies Program most recently sponsored a Congressional trip in April 2019. The topics focused on foreign policy and defense related issues, with the purpose of educating the U.S. Senate and the U.S. House staffers, and to offer the chance to interact with MIT faculty on these topics.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

MIT Security Studies Program holds several seminars for MIT students and many that are open to the public. These seminars are hosted on a weekly basis along with some special and annual seminars for the MIT Security Studies Program community and MIT alumni.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate <input type="checkbox"/> Actual Amounts	Total cost: \$489.70 Airfare: \$351.70 Bus rental: \$88 Transport to and from airport: \$50	Total: \$518	Total: \$260	None

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip involves an event that is arranged or organized specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip


The trip is held on MIT's campus in Cambridge, MA and the location enables the extensive participation of MIT faculty and regionally-based experts, and use of MIT facilities, in the program.

19. Name and location of hotel or other lodging facility:

Hyatt Regency Cambridge, 575 Memorial Drive, Cambridge, MA 02139

20. Reason(s) for selecting hotel or other lodging facility:

The hotel is located immediately adjacent to MIT's campus. It offers proximity, room availability; includes breakfast, and best overall price.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:
- The cost of meals is more than the per diem. Due to Covid-19, hotels and caterers have increased their prices substantially. Their operational expenses and costs have risen. Lodging expenses are below the per diem.
22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:
- Coach class round-trip airfare on American Airlines services between Washington, D.C., and Boston, MA.
- The bus that will shuttle staff between the airport, hotel to MIT and to Lincoln Lab is also coach class.
23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).
24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:
- None.
25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):
- Signature of Travel Sponsor: 
- Name and Title: M. Taylor Fravel, Director, MIT Security Studies Program
- Name of Organization: MIT Security Studies Program
- Address: 1 Amherst Street, Cambridge, MA 02142
- Telephone Number: 617-324-0222
- Fax Number:
- E-mail Address: fravel@mit.edu

AGENDA



Navigating the New Era : U.S. Foreign Policy amid a Pandemic

MIT Congressional & Executive Branch Seminar

MIT Security Studies Program | Cambridge, Massachusetts | April 20 to April 22, 2022

Wednesday, April 20

2:30p

American Airlines Flight 2149
Ronald Reagan to Boston Logan

4:15 - 4:30p

MIT staff to meet group at airport
Bus to Hyatt Regency Cambridge for check-in and bag drop

5:45p

Bus departs from hotel to Catalyst restaurant
for a welcome reception.

6:00 to 9:00p

Informal discussion with MIT SSP professors,
panel participants and graduate students.
Bus will return participants to hotel at 9.

Thursday, April 21

7:30 - 8:30a

Breakfast at Hyatt Regency Hotel.

8:45a

Field Trip to Lincoln Laboratory
Bus will bring participants from hotel to Lincoln Lab.

9:30a - noon:

Lincoln Lab overview & tours
Meet with Dr. Israel Soibelman, Chief Strategy Officer.

Noon - 1:30p

Travel to Hyatt Hotel.
One hour break for lunch [provided].

1:30 - 1:45p

Introduction and welcome address by M. Taylor Fravel,
Director of the MIT Security Studies Program

1:45 - 3:15p

Panel #1 - The Changing International Order

Chair:

M. Taylor Fravel Director of MIT SSP and Arthur and Ruth
Sloan Professor of Political Science

Speakers:

Barry Posen Ford International Prof. of Political Science, MIT

Jonathan Kirshner Professor of Political Science and
International Studies, Boston College

Carol Saivetz Senior Advisor, MIT SSP

3:30 - 5:00p

Panel #2 - New Tools of Statecraft

Chair:

Dr. R. David Edelman

Director, Project on Technology, Economy & National Security,
Computer Science & Artificial Intelligence Lab affiliate (CSAIL)

Speakers:

Richard Nielsen

Associate Professor of Political Science, MIT

Mariya Grinberg

Assistant Professor of Political Science, MIT

Joel Brenner

Senior Advisor, MIT SSP

6:00 - 7:00p

Reception, Hyatt Regency Hotel

7:00 - 9:00p

Formal dinner, Hyatt Regency Hotel

Keynote Speaker:

Admiral John Richardson

former Chief of Naval Operations, 2015-2019

AGENDA



Friday, April 22

7:30 - 8:30a

Breakfast at Hyatt Regency Hotel and check out.

8:45a

Bus to MIT Security Studies Program's Lucian Pye Room.
[1 Amherst Street, Cambridge, MA, Fourth Floor]

9:15 - 10:45a

Panel #3 - China's Growing Ambitions

Chair:

Richard Samuels

Professor of Political Science, and director of MIT Center for International Studies

Speakers:

Joseph Torigian

Assistant Professor, School of International Service,
American University

Fiona Cunningham

Assistant Professor of Political Science, University of
Pennsylvania

Taylor Fravel

Director of MIT SSP and Arthur and Ruth Sloan Professor of
Political Science

11am - 12:30p

Panel #4 - The New Nuclear Era

Chair:

M. Taylor Fravel

Director of MIT SSP and Arthur and Ruth Sloan Professor of
Political Science

Speakers:

Eric Heginbotham

Principal Research Scientist, MIT SSP

Caitlin Talmadge

Associate Professor, School of Foreign Service, Georgetown

Jim Walsh

Senior Research Associate, MIT SSP

1:00p

Closing remarks, boxed lunch

1:45 - 2:00p

Travel from SSP to Logan Airport

4:05p

American Airlines flight 2142 to Reagan National Airport

SEMINAR PARTICIPANTS

Bahadar, Kamil	Department of Defense Congressional Fellow Congressman Jared Golden/Department of Defense	mohammad.kamil.bahadar@mail.house.gov
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